

Indiana University-Purdue University Fort Wayne

APSAC

Administrative/Professional Staff Advisory Council

Monday, October 24, 2016, 2-3:30pm, IPSGA Conference Room

In attendance: Bruce Arnold, LV McAllister, Bob Brewer, Alison Rynearson, Dimples Smith, Steve George, Kayla Klimasko, Kim Myers, James Velez, Cassandra Bracht.

Absent: Shawn Peterson, Allyson Schreiber

- Meeting called to Order by the President at 2:10pm
- Approval of September minutes
 - Motioned by James 2nd: Cassandra
- W.L. Report, Steve
 - Nothing to report
- Treasurer's Report, Allyson (completed via email)
 - Below is an updated report for September that was distributed

OrgKey	Date	Obj Desc	Trans Desc	Credit	Balance
8007116 - APSAC Discretionary Fund				Beginning Balance	\$ 1,944.80
8007116 - APSAC Discretionary Fund	9/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.30
8007116 - APSAC Discretionary Fund	10/8/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.80
8007116 - APSAC Discretionary Fund	11/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.30
8007116 - APSAC Discretionary Fund	12/11/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.80
8007116 - APSAC Discretionary Fund	2/8/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.30
8007116 - APSAC Discretionary Fund	3/2/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.80
8007116 - APSAC Discretionary Fund	3/9/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.30
8007116 - APSAC Discretionary Fund	4/13/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.80
8007116 - APSAC Discretionary Fund	5/18/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.30
8007116 - APSAC Discretionary Fund	6/16/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.80
Balance					\$ 1,949.80
51011397 2002008005 APSAC Professional Development			10/24/2016		\$1,292.07
\$5 donation for Sep					
62011804 2003006000 APSAC Dependent Scholarships			10/24/2016		\$535.85
will be awarded for Fall Term					
21010000 2002008005 APSAC General Fund			10/24/2016		\$ 1,527.59
\$15.34 in-state travel					
22020459 2002008005 APSAC Events			10/24/2016		\$43.58

- Motion to accept: James 2nd: Bob
- Secretary's Report, (completed on agenda)
 - APSAC Listserv is updated
 - September Minutes sent to University APSAC Community on 10/3/16
- HR Updates, Dimples
 - HR is beginning their "rounding" to assist other's on campus with the tools for handling change
- APSAC Business:

- Committee Assignments:
 - Diversity Council – Kim – No update
 - University Council – Bob – No update
 - SCOA – Kayla – No update
 - URPC – Shawn – Not present
 - Campus Traffic Appeals – Allyson – Not present
 - University Budget – Bob – No update
 - Campus Calendar – LV – No update
 - Homecoming – James – schedule for homecoming has been set
 - Food Service Committee – LV – LV was asked to be a part of this committee
 - Health Fair Committee – Bruce – March 22, 2017 & still in need of volunteers, but at this point it's not a university sponsored event so staff would have to take time off work
- Misc.:
 - Departures from Committee:
 - Andrea Ogubi no longer works at IPFW. Kara Papaik was Secretary runner-up in last election and has agreed to come in as our new Secretary for 2016 – 2018
 - Bob Brewer will be leaving IPFW in December 2016
 - Motion to have President-Elect, Cassandra Bracht, assume President role for Bob's remaining term (starting January 1st, 2017) as well as her elected term (2017 – 2018) and not find another President-Elect until 2017's elections: James 2nd: Bob
 - Voted & passed unanimously
 - Meeting Adjourned at 3:18pm
 - Motion to Adjourn: Bob 2nd: Kim

* Upcoming Events: Fall Fest 2016, APSAC Professional Development opportunities 2016-2017, Staff Recognition Luncheon: April 19, 2017, Homecoming: February 6th - 11th

Next meeting: 28 November 2016, 1-2:30pm, HR Training Room